

Board Meeting

Meeting Date and Time: December 8, 2022 @ 8:30 am
Meeting Place: 5367 I-49 S. Service Road, Opelousas LA

AGENDA

- ❖ Welcome
- ❖ Pledge
- ❖ Roll Call

- ❖ CSLEDD Business of the Month: Giles Nissan of Opelousas

- ❖ Approval of the November 10, 2022, Board Meeting Minutes

- ❖ Financial Report
 - Accept and Approve of Amended Operating Budget of Revenues and Expenditures for the Fiscal Year Beginning January 1, 2022, and ending December 31, 2022
 - Accept and Approve of Proposed Operating Budget of Revenues and Expenditures for the Fiscal Year Beginning January 1, 2023, and ending December 31, 2023
 - Engagement Letter - Audit – Darnell and Sikes

- ❖ Committee Reports
 - Marketing and Communications
 - Land Use
 - District Expansion

- ❖ Old Business
 - Gateway Development Expansion
 - Sewer Project Update
 - Lighting Project Update
 - Vegetation Maintenance/Litter Abatement Update
 - Retail Strategies

- ❖ New Business
 - Authorize Chairman to sign Master Agreement with Morgan Goudeau & Associates, Inc. on behalf of the CSLEDD for Engineering Services

The following members were present in person: Frank “Buddy” Helton, Ammy Taylor, Tina Vidrine, Rod Sias, Yvonne Normand, Senic Batiste, Rod Sias, Dr. Derek Metoyer

The following members were absent: N/A

The following non-voting members were present in person: Bill Rodier (CEO of SLED), Janece Riser (SLED), Teresa Reaves (SLED)

The following non-voting members were absent: Julius Alsandor (Mayor), Jessie Bellard (Parish President), and Vivian Olivier, (Parish Council Chair)

The following guests were present in person: Dana Quibedeaux of JS Dowling, Mr. William Jarrell of Morgan Goudeau & Associates, Mr. Jim Lastrapes, Mr. Robie Choate

The following guests were present virtually: N/A

It was determined that a quorum was present.

Chairman Helton recognized the guests, thanked everyone for their time, and opened the meeting at 8:35 am.

CSLEDD Business of the Month: Giles Nissan of Opelousas: Chairman Helton recognized Mr. Robie Choate, General Manager of Giles Nissan of Opelousas. Chairman Helton thanked Giles of Opelousas for bringing their business to Opelousas and shared his appreciation of Giles Automotive Group.

Approval of November 2022 minutes: A motion to accept the November minutes as submitted was made by Senic Batiste and seconded by Tina Vidrine. Motion carried without objection.

Financial Report: Treasurer Vidrine presented the November 2022 Financial Report explaining the income and expenditures. She reported that we are under budget by 32%. Chairman Helton reported on the audit trails. He predicts we will end the year 6% to 8% under budget for the year.

Dana Quibedeaux from JS Dowling presented the 2022 amended and the proposed budget for 2023. She went over the new expectations for the coming year including the 2023 projects. She went over some of the expenses from 2022 projects.

A motion was made by Ammy Taylor to except and approve the Amended Operating Budget Revenues and Expenditures for the fiscal year beginning January 01, 2022 and ending December 31, 2022. The motion was seconded by Yvonne Normand. Motion passed with no objections.

A motion was made by Dr. Derek Metoyer to Accept and Approve the Proposed Operating Budget of Revenues and Expenditures for the fiscal year beginning January 1, 2023 and ending December 31, 2023. The motion was seconded by Senic Batiste. Motion carried without objection.

Chairman Helton discussed the engagement letter from Darnell and Sikes. He further explained that there have been some changes due to state regulations, but it will be the same audit procedure as last year. A motion was made by Senic Batiste and Seconded by Tina Vidrine to move forward with the engagement with Darnell and Sikes and to allow Chairman Helton to sign the agreement.

Committee Reports:

Marketing and Communications: Ammy Taylor reported on our Social Media content and that there have been fourteen posts since the last meeting. She also requested that the board members share them from their personal Facebook pages explaining that them sharing will help with reaching new audiences.

Land use: Yvonne Normand gave a report and update on the current Land Use project. She stated that things are stalled waiting on the municipalities. Bill Rodier reported that the Parish Government has agreed to be the enforcement of the codes. Discussion ensued.

District Expansion: Chairman Helton reported that he along with Bill Rodier, Senic Batiste, and Ammy Taylor, attended a meeting with the planning commission. He explained that there is work currently being done in the assessor's office and there will be more to be reported at the next meeting. Conversation ensued.

Old Business:

Gateway Development Expansion: Chairman Helton reported that we are at the point of identifying the parcels in the existing district and then going through the approval of the registrar's office to make sure there are no voters at each location. Discussion ensued.

Sewer Project Update: William Jarrell reported that bids will be accepted beginning on January 11th for the next portion of the project and they will give an update at the January 12th CSLEDD meeting. Mr. Jarrell also reported on phase two of the Crowne Parc / Stillwater Project. Discussion ensued.

Lighting Projects Update: Janece Riser reported that the stock equipment is still on schedule to be delivered in early January. Chairman Helton Reported on some maintenance items that need to be completed but nothing unexpected.

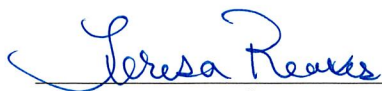
Vegetation Maintenance / Litter Abatement Update: Janece Riser reported that the last cuts and litter pick up for the year have been completed. Chairman Helton explained that there needs to be at least one more trash pickup. Discussion ensued. Ms. Riser also reported on the Judson Walsh painting project. It's moving along. Chairman Helton made a report about the guard rail near the bridge on Judson Walsh. Discussion ensued. Chairman Helton proposed getting an estimate on fixing the guardrail. A motion was made by Ammy Taylor and seconded by Yvonne Normand to go forward with getting an estimate on fixing the guardrail, preparing to take on this repair.

Retail Strategies Update: No update.

New Business:

Authorize Chairman to sign Master Agreement with Morgan Goudeau & Associates, Inc. on behalf of the CSLEDD for Engineering Services: Chairman Helton explained the agreement with Morgan Goudeau & Associates. He explained the need for CSLEDD to retain Engineering Services. Discussion ensued. William Jarrell further explained the contract and what it covers. A motion was made by Yvonne Normand and seconded by Tina Vidrine to allow Chairman Helton to sign the Master Agreement on behalf of CSLEDD to retain Morgan Goudeau for Engineering Services. Motion carried without objection.

Adjourn: Without any further business, a motion was made to adjourn by Yvonne Normand and seconded by Dr. Derek Metoyer. Motion carried without objection. Meeting adjourned at 9:45 AM.


Secretary


Chairman