

Special Board Meeting

Date and Time: December 06, 2022, at 1:00 pm Meeting Place: 5367 I-49 S. Service Road, Opelousas, LA 70570

AGENDA

NOTICE IS HEREBY GIVEN that the Board of Commissioners of the Downtown Development Authority, will have a special meeting in open and public session on Tuesday, December 6, 2022, at one o'clock (1:00) p.m., at SLED, 5367 I 49 S. Service Road, Opelousas, LA 70570 and that at such time and place the Board of Commissioners will hold a regular monthly meeting for the following purposes:

AGENDA

- Welcome
- Pledge and Opening Prayer
- Roll Call
- ❖ Approval of South Park Consultant Elizabeth "EB" Brooks
- * Adjourn

Chairwoman Lena Charles welcomed everyone and opened the meeting at 1:06 pm.

It was determined that a quorum was present.

The following members were present in person: Chairwoman Lena Charles, Don D'Avy, Ogden Pitre, Rob Hilliard, Patrick Fontenot

The following members were present virtually: None

The following members were absent: Sarah Branton

The following SLED members were present: Bill Rodier, Teresa Reaves, Janece Riser

Guests present in person were Melanie Lebouef of City of Opelousas Main Street

Approval of South Park Consultant Elizabeth "EB" Brooks: Chairwoman Lena Charles took a few moments to explain the reasons for hiring a consultant and introduced EB Brooks. Chairman Charles reported that there were questions submitted to Ms. Brooks by the board before this board meeting and EB Brooks was present to answer them. Ms. Brooks explained the scope of work by phases.

Mr. Pat Fontenot asked for further explanation of what is included in the cost of \$6,900.00. Ms. Brooks reiterated what was included in all the parts of phase 1. Ms. Brooks also reported that this

first phase will determine how the decisions are made going forward. Ms. Brooks stated that she will help with the hiring process of the person that will be hired as the caretaker of the park.

Chairwoman Charles explained to the board the type of contract presented is an open contract that can be terminated at any time.

Discussion amongst the board ensued. Bill Rodier added that he felt that at minimum monthly updates should be included in the contract, as well as the presence of Ms. Brooks at the board meetings.

A motion was made by Patrick Fontenot and seconded by Rob Hilliard to enter into a contract with EB Brooks for \$6,900.00, plus reasonable expenses of up to \$2000. Additional costs above \$2,000.00 would have to be approved by the board. The motion passed without objection.

A motion to allow Chairwoman Lena Charles to sign the contract with EB Brooks on behalf of the ODDD Board was made by Pat Fontenot and seconded by Don D'avy. The motion was passed without objective.

With no further business to discuss, a motion to adjourn was made by Ogden Pitre and seconded by Don D'avy. Meeting adjourned at 1:50 PM.

The next scheduled meeting of the ODDD will be on Friday, December 16th, 2022, at 9:00 am at the SLED building.